Inspiring Innovation and Leadership

KARATINA UNIVERSITY

ADMISSIONS POLICY

NOVEMBER, 2017

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SIGNATURE PAGE

This Admissions Policy was approved by Karatina University Council on 24th November 2017.

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Prof. Mucai Muchiri
Vice Chancellor

VISION

To be a University of global excellence meeting the dynamic needs and development of the society

MISSION

To create, conserve and disseminate knowledge through training, research, innovation and community outreach

CORE VALUES

Equity
Team Work
Meritocracy
Academic Freedom
Accountability
Excellence
Probity

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FOREWORD

The mission of Karatina University is to create, conserve and disseminate knowledge through training, research, innovation and community outreach. Without admission of Students into the various programmes, the training, research and innovation mandates would be redundant. Admission is an activity involving all members of the University as it is through them that the University gets to recruit students.

Academic excellence is one of the key result areas captured in the current Karatina University Strategic Plan 2015-2020. Admission of qualified students is one strategy captured as a way of achieving this key result area. This policy is therefore a guide on the admission process. It sets the minimum qualifications required for entry into any programme on offer whilst taking into account the minimum criteria specified by the Commission for University Education.

Prof. Mucai Muchiri
Vice Chancellor

1.0 Introduction

Karatina University has established academic admission requirements for programmes on offer in line with the Commission of University Education (CUE), Universities Standards and Guidelines 2014. In addition, the University shall endeavour to keep abreast with national and international trends and emerging issues, maintain the quality standards set for each academic programme on offer at the University and meet the commitment of enhancing continuous improvement of the University management systems.

2.0 Goal

The aim of the Admissions Policy is to provide guidelines for the admission of qualified applicants irrespective of social, ethnic, religious and economic orientation. In addition, the policy encourages applications by potential students and ensures impartial and objective assessment of each applicant on the basis of equal opportunities for all to access University education.

3.0 Objectives

The objectives of the Admission Policy are to:

3.1 Standardize the admission procedures into an academic programme of the University
3.2 Set the minimum admission qualifications for each programme with requirement for individualized programmes
3.3 Outline the application process for an academic programme
3.4 Explain student admission and registration process
3.5 Give guidance on Credit Transfer

4.0 Justification

Karatina University offers various academic programmes anchored in academic departments across five schools namely; School of Agriculture and Biotechnology, School of Business, School of Education and Social Sciences, School of Natural Resources and Environmental Studies and School of Pure and Applied Sciences. This Policy will ensure harmonization of admission procedures and will guide admission into programmes offered in the University. In addition, CUE Universities Standards

and Guidelines 2014, (PROG/STD/09), requires that minimum admission requirements be provided for every academic programme in line with nationally accepted admission requirements.

5.0 Policy Areas

The policy will address the following policy areas:

5.1 Application process for into Academic programme
5.2 Student Admission and Registration Process
5.3 Change of Programme
5.4 Minimum admission qualifications to various programmes
5.5 Credit Transfer

5.1 Application process for an Academic programme
Karatina University has both government and self-sponsored students and their application process into the academic programmes is explained in the sections below

5.2 Government Sponsored Students

5.2.1.1 Government Sponsored students are placed by Kenya Universities and Colleges Central Placement Services (KUCCPS) based on cut-off points for placement to degree programmes.

5.2.1.2 The University shall declare capacity to KUCCPS within the timelines given and the available resources in the University.

5.2.1.3 The University shall adhere to stipulated inter-university and programme transfer as recommended by KUCCPS.

5.2.1.4 The University shall admit KUCCPS placed students by issuing admission letters and other joining instructions (the acceptance form, personal details form, medical form and the fees structure).

5.2.1.5 Students shall become bonafide after going through and successfully completing the registration processes outlined from time to time.

5.2.1.6 The Academic Year shall normally start in September of every calendar year.

5.2.2   Privately Sponsored Students

5.2.2.1   The potential applicant is required to select the degree programme of interest.

5.2.2.2   The potential applicant is expected to download the application form or collect one in any of the University campuses.

5.2.2.3   The applicant completes an application form and attaches copies of relevant academic certificate and transcripts or result slips, a copy of national identity card or birth certificate, and a receipt of the application fee.

5.2.2.4   The application documents are returned to the office of the Registrar (Academic Research Student Affairs) or dropped in admissions office or any of the University campuses for processing.

5.3 Student Admission and Registration Process

The Policy presents the admission and registration process for both government and self-sponsored into the academic programmes as shown in 5.2.1 and 5.2.2

5.3.1   Government Sponsored Students

5.3.1.1   The Deans of Schools will declare capacities in various programmes on offer and submit it to the Deputy Vice Chancellor (Academic Research Student Affairs) for tabling in the Committee of Deans and there after Senate.

5.3.1.2   The Senate approve University capacity declarations will be forwarded to KUCCPS for placement of students.

5.3.1.3   Upon receipt of a list of students admitted to Karatina University from KUCCPS, a nominal roll for each programme is generated

5.3.1.4   Admission letters of placed students are generated together with joining instructions (the acceptance form, personal details form, medical form and the fees structure).

5.3.1.5   The Registrar (Academic Research Student Affairs) convenes meeting(s) with representatives from Schools and relevant departments to prepare for registration and orientation of the new students.

5.3.1.6 Once the students report, the original result slips and fees payment documents are verified and national identity card or birth certificate used for identification before registration.

5.3.1.7 A fully registered will sign the nominal roll and a file opened for each individual student.

5.3.2 Privately Sponsored Students

5.3.2.1 The Registrar (Academic Research Student Affairs) will prepare a draft advertisement of programmes on offer and circulate it to Deans of Schools for review and input before seeking financial approval from the Deputy Vice Chancellor (PFA).

5.3.2.2 The approved advertisement is done in the media.

5.3.2.3 Applications received are sorted by the respective Schools for consideration and recommendation for selection before submitting a summary and support documents for tabling in the Committee of Deans meeting for consideration and approval.

5.3.2.4 Admission letters of approved applicants are generated together with joining instructions (the acceptance form, personal details form, medical form and the fees structure).

5.3.2.5 Admission letters are issued to the successful applicants and the unsuccessful ones are notified.

5.3.2.6 During registration, the original academic certificates and transcript or result slips and fees payment documents are verified and national identity card or birth certificate used for identification before assigning a registration number.

5.3.2.7 A nominal roll will be prepared for signing by fully registered students and a file opened for each individual student.

5.3.2.8 Dean of school will ensure orientation of all new PSSP students.

5.3.2.9 Students seeking credit transfer will complete the relevant forms, attach their transcripts and submit them to their respective Heads of Department for

consideration and recommendations before submission to the Committee of Deans for consideration and approval.

5.3.3 Change of Programme

5.3.3.1 Once students report to the University, they are given an opportunity to change to any other programme of choice (if need arise) on condition that students' qualifications allow and subject to availability of resources.

5.3.3.2 During students' orientation, students intending to change programmes within the University will be required to complete the relevant forms and submit them to their respective Deans of Schools within the specified duration.

5.3.3.3 The Deans of Schools will consider and submit their recommendations to Committee of Deans for consideration and approval.

5.3.3.4 The set programme admission criteria, cluster points and the available resources will be taken into considerations by the Committee of Deans before approval.

5.3.3.5 The decision of the Committee of Deans will be communicated to the respective students and registration facilitated for the successful students to the new programmes.

5.4 Minimum admission qualifications to various programmes

The minimum admission qualification in the University shall be:

5.4.1.1 Doctorate programme: - Relevant academic master's degree holders

5.4.1.2 Master's programme
   a) Relevant academic bachelor's degree holders:
      i. Upper second class honors or a cumulative Grade Point Average (GPA) of 3.00 on a scale of 4.00;
      ii. Lower second class honors or a cumulative Grade Point Average (GPA) of 2.50 on a scale of 4.00 with additional relevant training, evidence of research capability either through research, paper presentations or peer reviewed publications and relevant working experience.
   b) Relevant postgraduate diploma.

5.4.1.3 Postgraduate diploma programme: Undergraduate degree holder

5.4.1.4   Undergraduate programmes:
a) C+ for Kenya Certificate of Secondary Education (KCSE) holders or its equivalent as determined by the Kenya National Examination Council (KNEC);
b) KNEC diploma or its equivalent.

5.4.1.5   The specific minimum admission qualifications to various doctorate, masters, postgraduate diploma, undergraduate, diploma programmes and certificate programmes are as indicated in the Annex I.

5.5 Credit Transfer

5.5.1   Credits transfer may be awarded for undergraduate programmes by considering course content, duration and intensity of the courses in comparison to the University Programmes.

5.5.2   A maximum of fifteen (15) courses may be allowed for credit transfer from another similar and/or comparable degree programme as long as the score in each course is equal to or better than B for the respective course.

5.5.3   A student must study in the University for at least half of the duration of the programme.

5.5.4   Only a maximum 49% of the core course units for similar programmes shall be transferred.

5.5.5   Where applicable, teaching practice or practicum or industrial attachment or research work must be undertaken at Karatina University.

5.5.6   When reviewing a course for content, a two third yardstick of the material of a similar course shall be used judged to be comparability.

5.5.7   Courses which must contain very specific topics to prepare students for a particular function or for further study may be reviewed by the faculty of their discipline for comparability determination outside of the two third guideline.

5.5.8   Credit shall be transferred on a course by course basis.

5.6 Monitoring and Evaluation

Continuous monitoring and evaluation of admission shall be the responsibility of Heads of Departments, Deans of Schools Directorate of Quality Assurance and Registrar Academic Affairs.

5.7 Review of the Policy

This policy will be reviewed from time to time as may be deemed necessary by Senate.

ANNEX I: Specific minimum admission qualifications to various programmes

5.1 SCHOOL OF AGRICULTURE AND BIOTECHNOLOGY

5.1.1 PhD in Soil Sciences
Holder of a Masters degree in Soil Sciences and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a Masters degree in the relevant field.

5.1.2 PhD in Plant Pathology
Holder of a Masters degree in Plant Pathology and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a Masters degree in the relevant field.

5.1.3 Master of Science in Horticultural Sciences
Upper Second class honours degree and above in Horticulture/Agriculture OR Second class lower degree in Horticulture/Agriculture with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma OR a pass degree in either of the above disciplines with relevant experience of NOT less than 5 years earned after the degree and at least one publication.

5.1.4 Master of Science in Crop Protection
Upper Second class honours degree and above in Agriculture OR Second class lower degree in Agriculture with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma OR a pass degree in either of the above disciplines with relevant experience of NOT less than 5 years earned after the degree and at least one publication.

5.1.5 Master of Science in Weed Science
Upper Second class honours degree and above in Agriculture OR Second class lower degree in Agriculture with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma OR a pass degree in either of the above disciplines with relevant experience of NOT less than 5 years earned after the degree and at least one publication.

5.1.6 Master of Science in Soil Science
Upper Second class honours degree and above in Soil Science OR Second class lower degree in Soil Science with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma OR a pass degree in either of the above disciplines with relevant experience of NOT less than 5 years earned after the degree and at least one publication.

5.1.7 Postgraduate Diploma in Tea Science and Management

Bachelor of Science Degree in Horticulture/Agriculture and any other related discipline from a recognized institution.

5.1.8 Bachelor of Science in Food Science and Nutrition

Minimum mean grade of C+ (Plus) at KCSE with a C in Mathematics and C+ in any two of the following subjects: Biology, Chemistry, Agriculture, or Home science OR 2 principal passes and one subsidiary pass in above subjects at 'A' level OR holders of a recognized Diploma in Agriculture or related discipline from a recognized institution.

5.1.9 Bachelor of Science in Human Nutrition and Dietetics

Minimum mean grade of C+ (Plus) at KCSE with a C in Mathematics and C+ in any two of the following subjects: Biology, Chemistry, Agriculture, or Home science OR 2 principal passes and one subsidiary pass in above subjects at 'A' level OR holders of a recognized Diploma in Agriculture or related discipline from a recognized institution.

5.1.10 Bachelor of Science in Horticultural Science and Management

Minimum mean grade of C+ (Plus) at KCSE with a C in Mathematics and C+ in any two of the following subjects: Biology, Chemistry, Agriculture, or Home science OR 2 principal passes and one subsidiary pass in above subjects at 'A' level OR holders of a recognized Diploma in Agriculture or related discipline from a recognized institution.

5.1.11 Bachelor of Science in Agricultural Extension Education

Minimum mean grade of C+ (Plus) at KCSE with a C in Mathematics and C+ in any two of the following subjects: Biology, Chemistry or Agriculture, OR 2 principal passes and one subsidiary pass in above subjects at 'A' level OR holders of a recognized Diploma in Agriculture or related discipline from a recognized institution.

5.1.12 Bachelor of Science in Agricultural Resource Economics and Management

Minimum mean grade of C+ (Plus) at KCSE with a C in Mathematics and C+ in any two of the following subjects: Biology, Chemistry or Agriculture OR 2 principal passes and one subsidiary pass in above subjects at 'A' level OR holders of a recognized Diploma in Agriculture or related discipline from a recognized institution.

5.1.13 Diploma in Horticulture

Minimum mean grade of C- (Minus) at KSCE with D+ in Mathematics or Physics, C- in any two of the following science subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography OR O-Level certificate with at least Division III with following grades: Pass in Physics or Mathematics and any two of the following subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography; OR Two year general Certificate in Agriculture or related fields.

5.1.14 Diploma in Agriculture

Minimum mean grade of C- (Minus) at KSCE with D+ in Mathematics or Physics, C- in any two of the following science subjects: Agriculture, Biology, Chemistry, Biological

Sciences, Physical Science, Home Science and Geography OR O-Level certificate with at least Division III with following grades: Pass in Physics or Mathematics and any two of the following subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography; OR Two year general Certificate in Agriculture or related fields.

5.1.15 Diploma in Tea Husbandry and Management
Minimum mean grade of C- (Minus) at KSCE with D+ in Mathematics or Physics, C- in any two of the following science subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography OR O-Level certificate with at least Division III with following grades: Pass in Physics or Mathematics and any two of the following subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography; OR Two year general Certificate in Agriculture or related fields.

5.1.16 Diploma in Tea Trade and Economics
Minimum mean grade of C- (Minus) at KSCE with D+ in Mathematics or Physics, C- in any two of the following science subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography OR O-Level certificate with at least Division III with following grades: Pass in Physics or Mathematics and any two of the following subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography; OR Two year general Certificate in Agriculture or related fields.

5.1.17 Diploma in Tea Processing and Quality Assurance
Minimum mean grade of C- (Minus) at KSCE with D+ in Mathematics or Physics, C- in any two of the following science subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography OR O-Level certificate with at least Division III with following grades: Pass in Physics or Mathematics and any two of the following subjects: Agriculture, Biology, Chemistry, Biological Sciences, Physical Science, Home Science and Geography; OR Two year general Certificate in Agriculture or related fields.

5.1.18 Certificate in Tea Economics and Trade
Minimum mean grade of D + (Plus) at KCSE OR Div III at KCE

5.1.19 Certificate in Tea Husbandry and Management
Minimum mean grade of D + (Plus) at KCSE OR Div III at KCE

5.1.20 Certificate in Tea Post-harvest Handling and Quality Assurance
Minimum mean grade of D + (Plus) at KCSE OR Div III at KCE

5.1.21 Certificate in Tea Processing Operation and Engineering
Minimum mean grade of D + (Plus) at KCSE OR Div III at KCE

5.2 SCHOOL OF BUSINESS

5.2.1 PhD in Business Management

Holder of a master degree in Business Management and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a master's degree in the relevant field.

5.2.2 PhD in Entrepreneurship

Holder of a master degree in Entrepreneurship and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a master's degree in the relevant field.

5.2.3 PhD in Human Resource Development

Holder of a master degree in Human Resource Management and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a master's degree in the relevant field.

5.2.4 PhD in Communication and Public Relations

Holder of a master degree in Communication and Public Relations and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a master's degree in the relevant field.

5.2.5 Masters of Business Management

Upper Second class honours degree and above in Business/Economics/ Administration/Commerce OR Second class lower degree in Business, Economics, Administration or Commerce with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma

5.2.6 Master of Human Resources Management

Upper Second class honours degree and above in Human Resource Management OR Second class lower degree in Human Resource Management with at least two years relevant experience or one research publications or a relevant Postgraduate.

5.2.7 Master of Science in Entrepreneurship

Upper Second class honours degree and above in Entrepreneurship OR Second class lower degree in Entrepreneurship with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma.

5.2.8 Master of Science in Hotel and Hospitality Management

Upper Second class honours degree and above in Hotel and Hospitality Management OR Second class lower degree in Hotel and Hospitality Management with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma.

5.2.9 Master of Science in Communication and Public Relations

Upper Second class honours degree and above in Communication and Public Relations OR Second class lower degree in Communication and Public Relations with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma.

5.2.10 Executive Masters in Business Management

Applicants must have a working experience of at least (5) years at a managerial level PLUS - A first degree in any discipline from a recognized University OR CPA (K) / CPS (K) Certificate OR Higher National Diploma in Business Studies.

5.2.11 Bachelor of Business Management

Minimum mean grade of C+ (Plus) at KCSE and at least a C in English and C in Mathematics or Commerce or Business Studies or Economics or Accounting OR 2 principal passes and one subsidiary pass at 'A' level OR Diploma in business related field from a recognized institution.

5.2.12 Bachelor of Tourism Management

Minimum mean grade of C+ (Plus) at KCSE and at least a C in English or Kiswahili/Kiswahili OR 2 principal passes at 'A' Level plus at least a pass in Mathematics and English at 'O' level OR Diploma in Tourism or Tour Guiding from a recognized institution.

5.2.13 Bachelor of Human Resources Management

Minimum mean grade of C+ (Plus) at KCSE and at least C in Mathematics and C in English OR 2 principal passes at 'A' Level plus at least a pass in Mathematics and English/Kiswahili at 'O' level OR A Diploma in Human Resource Management from a recognized institution.

5.2.14 Bachelor of Project Planning and Management

Minimum mean grade of C+ (Plus) at KCSE and at least a C in English and C in Mathematics or Commerce or Business Studies or Economics or Accounting OR 2 principal passes and one subsidiary pass at 'A' level OR Diploma in Project Planning and Management from a recognized institution.

5.2.15 Bachelor of Science in Entrepreneurship

Minimum mean grade of C+ (Plus) at KCSE and at least C in Mathematics or in Accounting /Commerce /Business Studies and C in English/Kiswahili OR 2 Principal passes and a subsidiary pass at 'A' Level OR a Diploma in Entrepreneurship from a recognized institution.

5.2.16 Bachelor of Hotel and Hospitality Management

Minimum mean grade of C+ (Plus) at KCSE and at least C in English or Kiswahili OR 2 Principal passes at "A" level plus at least pass in Mathematics and English at "O" level OR A Diploma in Hotel and Hospitality Management from a recognized institution.

5.2.17 Bachelor of Economics
Minimum mean grade of C+ (Plus) at KCSE and at least a C in English and C in Mathematics or Commerce or Business Studies or Economics or Accounting OR 2 principal passes and one subsidiary pass at 'A' level OR Diploma in Economic related field from a recognized institution.

5.2.18 Bachelor of Communication and Public Relations
Minimum mean grade of C+ (Plus) at KCSE and at least C+ (Plus) in English and C+ (Plus) in Kiswahili OR Diploma in Human Resource Management/Journalism/Public Relations /Information Technology from a recognized institution.

5.2.19 Bachelor of Procurement and Supply Chain Management
Minimum mean grade of C+ (Plus) at KCSE and at least a C in English and C in Mathematics or Commerce or Business Studies or Economics or Accounting OR 2 principal passes and one subsidiary pass at 'A' level OR Diploma in Procurement and Supply Chain Management from a recognized institution.

5.2.20 Diploma in Business Management
Minimum mean grade of C- (Minus) at KCSE level with at least C- in English/ Kiswahili, D+ Mathematics or Accounting, Commerce, Economic or Business Studies OR 'A' level Qualification with at least a subsidiary pass OR Certificate awarded by a recognized exam body or institution of higher learning.

5.2.21 Diploma in Procurement & Supply Chain Management
Minimum mean grade of C- (Minus) at KCSE level with at least C- in English/ Kiswahili, D+ Mathematics or Accounting, Commerce, Economic or Business Studies OR 'A' level Qualification with at least a subsidiary pass OR Certificate awarded by a recognized exam body or institution of higher learning.

5.2.22 Diploma in Tourism Management
Minimum mean grade of C- (Minus) at KCSE level with at least D+ in English and Kiswahili OR "A" Level Qualifications with at least a subsidiary pass OR Certificate awarded by a recognized exam body or institution of higher learning.

5.2.23 Diploma in Hotel and Hospitality Management
Minimum mean grade of C- (Minus) at KCSE Level with at least D+ in English/ Kiswahili OR 'A' Level qualification with at least a subsidiary pass. Any other Certificate awarded by a recognized exam body or institution of higher learning.

5.2.24 Diploma in Human Resource Management

Minimum mean grade of C- (Minus) at KCSE level with at least C in English/ Kiswahili, D+ Mathematics or Accounting, Commerce, Economic or Business Studies OR 'A' level Qualification with at least a subsidiary pass OR Certificate awarded by a recognized exam body or institution of higher learning.

5.2.25 Diploma in Communication and Public Relations

Minimum mean grade of C- (Minus) at KCSE level with at least C in English/ Kiswahili, D+ Mathematics or Accounting, Commerce, Economic or Business Studies OR 'A' level Qualification with at least a subsidiary pass OR Certificate awarded by a recognized exam body or institution of higher learning.

5.3 SCHOOL OF EDUCATION AND SOCIAL SCIENCES

5.3.1 PhD in Educational Administration

Holder of a masters degree in Educational Administration and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a masters degree in the relevant field.

5.3.2 PhD in Educational Psychology

Holder of a masters degree in Educational Psychology and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a masters degree in the relevant field.

5.3.3 PhD in Geography

Holder of a master's degree in Geography and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a masters degree in the relevant field. (

5.3.4 PhD in History

Holder of a master's degree in History and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a masters degree in the relevant field.

5.3.5 PhD in Religious Studies

Holder of a master's degree in Religious Studies and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a masters degree in the relevant field.

5.3.6 Executive Master of Education in Leadership and Policy in Education

A Bachelor of Education (B.Ed) Degree from a recognized University and MUST BE - Principal or a Deputy Principal or a Head of Department of School, College, Institute of Education, or an Education Officer or an NGO Officer involved in Education or a Practitioner with at least five years teaching experience in educational institutions.

5.3.7 Master of Education in Educational Administration

Bachelor of Education Degree with Upper Second class honours degree and above OR Bachelor of Education Degree with at least a lower second class honours from a recognized University and at least two years teaching experience or one research publications or a relevant Postgraduate Diploma.

5.3.8 Master of Education in Curriculum Development

Bachelor of Education Degree with Upper Second class honours degree and above OR Bachelor of Education Degree with at least a lower second class honours from a recognized University and at least two years teaching experience or one research publications or a relevant Postgraduate Diploma.

5.3.9 Master of Education in Educational Psychology

Bachelor of Education Degree with Upper Second class honours degree and above OR Bachelor of Education Degree with at least a lower second class honours from a recognized University and at least two years teaching experience or one research publications or a relevant Postgraduate Diploma.

5.3.10 Master of Education in Guidance and Counselling

Bachelor of Education Degree with Upper Second class honours degree and above OR Bachelor of Education Degree with at least a lower second class honours from a recognized University and at least two years teaching experience or one research publications or a relevant Postgraduate Diploma.

5.3.11 Master of Education in Early Childhood and Primary Education

Bachelor of Education Degree with Upper Second class honours degree and above OR Bachelor of Education Degree with at least a lower second class honours from a recognized University and at least two years teaching experience or one research publications or a relevant Postgraduate Diploma.

5.3.12 Master of Arts in Policy and Public Administration

Degree in Public Administration with Upper Second class honours degree and above OR Degree in Public Administration with at least a second class (lower) from a recognized University with at least 2 years experience as a Senior Public Administrator or one research publications or a relevant Postgraduate Diploma.

5.3.13 Master of Education in History/Geography/Kiswahili/Religious Studies/Literature/ English/Linguistics

Upper class honours degree and above in any of the above disciplines OR Degree in above discipline with at least a second class lower from a recognized University with at least 2 years work experience in a related field or one research publications or a relevant Postgraduate Diploma.

5.3.14 Master of Arts in Criminology, Criminal Justice and Public Safety

Degree in Criminology, Criminal Justice and Public Safety with Upper Second class honours degree and above OR Degree in Criminology, Criminal Justice and Public Safety with at least a second class (lower) from a recognized University with at least 2 years work experience in a related field or one research publications or a relevant Postgraduate Diploma.

5.3.15 Master of Arts in Counselling Psychology

Degree in Counselling Psychology with Upper Second class honours degree and above OR Degree in Counselling Psychology with at least a second class (lower) from a recognized University with at least 2 years work experience in the related field or one research publications or a relevant Postgraduate Diploma

5.3.16 Bachelor of Education (Arts)

Minimum mean grade at C+ (Plus) at KCSE with at least C + in any two arts subjects OR 2 Principals and subsidiary pass at 'A' level in relevant subjects OR Diploma in Education (Arts) from a recognized Institution.

5.3.17 Bachelor of Education (Science)

Minimum mean grade C+ (Plus) at KCSE, with at least C + in any two science subjects OR 2 Principals and subsidiary pass at 'A' level in relevant subjects OR Diploma in Education (Science) from a recognized Institution.

5.3.18 Bachelor of Education (Early Childhood & Primary Education)

Minimum mean grade of C+ (Plus) at KCSE or its equivalent OR 2 Principals and subsidiary pass at 'A' level in relevant subjects OR P1/S1 certificate OR Diploma in ECD from recognized institution.

5.3.19 Bachelor of Education (Special Needs Education-Secondary Option)

Minimum mean grade of C+ (Plus) at KCSE or its equivalent OR 2 Principals and subsidiary pass at 'A' level in relevant subjects OR Diploma in Special Needs from a recognized institution.

5.3.20 Bachelor of Education (Special Needs Education-Primary Option)

Minimum grade of C+ (Plus) at KCSE or its equivalent OR 2 Principals and subsidiary pass at 'A' level in relevant subjects OR P1/S1 certificate and a Diploma in Special Needs from a recognized institution OR Diploma in Special Needs from recognized institution.

5.3.21 Bachelor of Arts History/Geography/Kiswahili/Religious Studies/Literature/ English/Linguistics

Minimum mean grade of at least C+ (Plus) at KCSE OR 2 principal passes and one subsidiary pass at "A" Level OR Diploma in a related field from a recognized institution. (Full time)

6.3.22 Bachelor of Arts in Sociology

Minimum mean grade of at least C+ (Plus) Plus at KCSE OR 2 principal passes and one subsidiary pass at "A" Level OR Diploma in a related field from a recognized institution.

5.3.22 Bachelor of Arts in Political Science and Public Administration
Minimum mean grade of at least C+ (Plus) Plus at KCSE OR 2 principal passes and one subsidiary pass at "A" Level OR Diploma in a related field from a recognized institution.

5.3.23 Bachelor of Arts in Criminology, Criminal Justice and Public Safety
Minimum mean grade of at least C+ (Plus) at KCSE OR 2 principal passes and one subsidiary pass at "A" Level OR Diploma in a related field from a recognized institution.

5.3.24 Bachelor of Arts in Community Development
Minimum mean grade of at least C+ (Plus) at KCSE OR 2 principal passes and one subsidiary pass at "A" Level OR Diploma in a related field from a recognized institution.

5.3.25 Bachelor of Arts in Counselling Psychology
Minimum mean grade of at least C+ (Plus) at KCSE OR 2 principal passes and one subsidiary pass at "A" Level OR Diploma in a related field from a recognized institution.

5.3.26 Diploma in Secondary Education (Arts)
Minimum mean grade of at least C+ (Plus) at KCSE and C+ in two teaching subjects.

5.3.27 Diploma in Early Childhood Development & Primary Education
Minimum grade of C- (Minus) at KCSE or its equivalent OR P1 Certificate, OR a KNEC certificate in Early Childhood Education or its equivalent.

5.3.28 Diploma in Criminology, Crime Prevention and Rehabilitation
Minimum mean grade of C- (Minus) at KCSE OR one principal pass at KACE, OR D+ (Plus) in KCSE plus a one year certificate from a recognized institution.

5.3.29 Diploma in Criminal Justice & Legal Studies
Minimum mean grade of C- (Minus) at KCSE OR one principal pass at KACE OR D+ (Plus) in KCSE plus a one year certificate from a recognized institution.

5.3.30 Diploma in Community Development
Minimum mean grade of C- (Minus) at KCSE and C- English/Kiswahili OR 'A' Level qualification with at least a subsidiary pass and KCE Division III with a pass in either English or Kiswahili. OR Certificate in Community Development or in a related field.

5.3.31 Diploma in Policy and Public Administration
Minimum mean grade of C- (Minus) at KCSE OR One principal pass at KACE OR D+ (Plus) in KCSE plus a one year certificate from a recognized institution.

5.3.32 Certificate in Criminology, Crime Prevention and Rehabilitation
Minimum mean grade D + (Plus) at KCSE.

5.3.33 Certificate in Public Administration
Minimum mean grade D + (Plus) at KCSE.
5.3.34 Certificate in Victimology
Minimum mean grade D + (Plus) at KCSE.

5.3.35 Certificate in Crime Prevention and Management of Offenders
Minimum mean grade D + (Plus) at KCSE.
5.3.36 Certificate in Chinese
Minimum mean grade D + (Plus) at KCSE.
5.3.37 Certificate in German
Minimum mean grade D + (Plus) at KCSE.

5.4 SCHOOL OF NATURAL RESOURCES AND ENVIRONMENTAL STUDIES
5.4.1 PhD in Fisheries
Holder of a Master's degree in Fisheries and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a master's degree in the relevant field.

5.4.2 PhD in Environmental Studies (With option in Environmental Biology, Environmental Health or Environmental Planning)
Holder of a Master's degree in Life Science, Health Science, Physical Science, Engineering and Allied Disciplines and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a masters degree in the relevant field.

5.4.3 Master of Science in Wildlife Management
Upper Second class honours degree and above in Wildlife Management/ Environmental/Natural resources/ Fisheries or in a relevant discipline OR Lower Second class degree in Wildlife Management/Environmental/ Biological/Natural

resources/ Fisheries or in a relevant discipline with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma.

5.4.4 Master of Science in Environmental Studies

Upper Second class honours degree and above in Wildlife Management/ Environmental/Natural resources/ Fisheries or in a relevant discipline OR Lower Second class degree in Wildlife Management/ Environmental/ Biological/Natural resources/ Fisheries or in a relevant discipline with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma.

5.4.5 Master of Science in Aquaculture and Fisheries Management

Upper Second class honours degree and above in Wildlife Management/ Environmental/Natural resources/ Fisheries or in a relevant discipline OR Lower Second class degree in Wildlife Management/ Environmental/ Biological/Natural resources/ Fisheries or in a relevant discipline with at least two years relevant experience or research publication or Postgraduate diploma

5.4.6 Master of Science in Forestry

Upper Second class honours degree and above in Forestry or in a relevant discipline OR Lower Second class degree in Forestry or in a relevant discipline with at least two years relevant experience or one research publications or a relevant Postgraduate Diploma.

5.4.7 Bachelor of Science in Forestry

Minimum mean grade C+ (Plus) and at least a C+ in any of the following two subjects Mathematics, Biology, Chemistry, Geography, Physics or Agriculture OR 2 Principals and Subsidiary pass at 'A' level in Chemistry, Biology, Geography, Physics, Mathematics or Agriculture OR Diploma holder in related field from a recognized institution.

5.4.8 Bachelor of Science in Environmental Studies

Minimum mean grade C+ (Plus) and at least a C+ in any of the following two subjects Mathematics, Biology, Chemistry, Geography, Physics or Agriculture OR 2 Principals and Subsidiary pass at 'A' level in Chemistry, Biology, Geography, Physics, Mathematics or Agriculture OR Diploma holder in related field from a recognized institution.

5.4.9 Bachelor of Science in Natural Resources

Minimum mean grade C+ (Plus) and at least a C+ in any of the following two subjects: Mathematics, Biology, Chemistry, Geography, Physics or Agriculture OR 2 Principals and Subsidiary pass at 'A' level in Chemistry, Biology, Geography, Physics, Mathematics or Agriculture OR Diploma holder in related field from a recognized institution.

5.4.10 Bachelor of Science in Earth Science and Geo-informatics

Minimum mean grade C+ (Plus) and at least a C+ in any of the following two subjects Mathematics, Biology, Chemistry, Geography, Physics or Agriculture OR 2 Principals and Subsidiary pass at 'A' level in Chemistry, Biology, Geography, Physics, Mathematics or Agriculture OR Diploma holder in related field from a recognized institution.

5.4.11 Bachelor of Science in Aquaculture and Fisheries Management

Minimum mean grade C+ (Plus) and at least a C+ in any of the following two subjects Mathematics, Biology, Chemistry, Geography, Physics or Agriculture OR 2 Principals and Subsidiary pass at 'A' level in Chemistry, Biology, Geography, Physics, Mathematics or Agriculture OR Diploma holder in related field from a recognized institution.

5.4.12 Diploma in Tourism and Wildlife Studies

Minimum mean grade of C Plain at KCSE with at least D+ in Mathematics, C- in Biology, D+ in Chemistry, D+ in English OR 'A' level Qualification with at least a Subsidiary pass OR Certificate in a related field awarded by a recognized institution.

5.4.13 Diploma in Aquaculture & Fisheries Management

Minimum mean grade of C Plain at KCSE with at least D+ in Mathematics, C- in Biology, D+ in Chemistry, D+ in English OR 'A' level Qualification with at least a Subsidiary pass OR Certificate in a related field awarded by a recognized institution.

5.4.14 Certificate in Sanctuary Wildlife Management

Minimum mean grade of D+ (Plus) at KCSE level with at least D in Mathematics, D in Biology, D in English or 'A' level Qualification with at least a Subsidiary pass.

5.4.15 Certificate in Community Wildlife Management

Minimum mean grade of D+ (Plus) at KCSE level with at least D in Mathematics, D in Biology, D in English. OR 'A' level Qualification with at least a Subsidiary pass

5.4.16 Certificate in Aquaculture & Fisheries Management

Minimum mean grade of D+ (Plus) at KCSE level with at least D in Mathematics, D in Biology, D in English OR 'A' level Qualification with at least a Subsidiary pass.

5.5 SCHOOL OF PURE AND APPLIED SCIENCES

5.5.1 PhD in Microbiology

Holder of a Masters degree in Microbiology and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a Masters degree in the relevant field.

5.5.2 PhD in Plant Diversity and Evolution

Holder of a Masters degree in Plant Taxonomy, Plant Ecology and one publication OR Holder of other qualifications considered by Karatina University Senate as equivalent of a Masters degree in the relevant field.

5.5.3   Master of Science in Biostatistics

Bachelor of Science in Statistics with a Second Class Honours Upper Division from a recognized Institution OR Holders of Second Class Lower Division in the above area with 2 years work experience or one research publications or a relevant Postgraduate Diploma.

5.5.4   Master of Science in Botany (With specializations in: Plant Taxonomy, Plant Ecology, Plant pathology, Plant Physiology or Mycology)

Bachelor of Science in Biology, Botany, Crop Protection, Zoology or Agriculture with a Second Class Honours Upper Division from a recognized Institution OR Holders of Second Class Lower Division in the above areas with 2 years work experience or one research publications or a relevant Postgraduate Diploma.

5.5.5   Master of Science in Zoology (with specializations in Parasitology, Ecology, Physiology or Entomology)

Bachelor of Science in Microbiology, Medical Microbiology, Biochemistry, Zoology, Botany, Agriculture with a Second Class Honours Upper Division from a recognized Institution OR Holders of Second Class Lower Division in the above areas with 2 years work experience or one research publications or a relevant Postgraduate Diploma.

5.5.6   Master of Science in Information Technology (IT)

Bachelor of Science in Information Technology / Computer Science with a Second Class Honours Upper Division from a recognized Institution OR Holders of Second Class Lower Division in the above area with 2 years work experience or one research publications or a relevant Postgraduate Diploma.

5.5.7   Master of Science in Information Science

Bachelor of Science in Information Science / Record Management / Library Science with a Second Class Honours Upper Division from a recognized Institution OR Holders of Second Class Lower Division in the above area with 2 years work experience or one research publications or a relevant Postgraduate Diploma.

5.5.8   Master of Science in Microbiology

Bachelor of Science in Microbiology with a Second Class Honours Upper Division from a recognized Institution OR Holders of Second Class Lower Division in the above areas with two years work experience or one research publications or a relevant Postgraduate Diploma.

5.5.9 Master of Science in Plant Diversity and Evolution

Bachelor of Science in Plant Taxonomy, Ecology with a Second Class Honours Upper Division from a recognized Institution OR Holders of Second Class Lower Division in the above areas with two years work experience or one research publications or a relevant Postgraduate Diploma

5.5.10 Bachelor of Science in Information Technology (IT)

Minimum mean grade of C+ (Plus)at KCSE with a C+ in Mathematics & C Plain in English or Kiswahili OR KNEC Diploma in Information Technology or its equivalent from a recognized institution.

5.5.11 Bachelor of Science in Computer Science

Minimum mean grade of C+ (Plus)at KCSE and at least a C+ in Mathematics, Physics or Physical Science OR 2 principal passes, one of which must be in Mathematics or Physics at "A" level OR KNEC Diploma in Computer Studies or its equivalent from a recognized institution.

5.5.12 Bachelor of Science in Applied Statistics with Computing

Minimum mean grade of C+ (Plus) at KCSE with a minimum of grade B- in Mathematics OR KNEC Diploma in Applied statistics or equivalent from a recognized institution.

5.5.13 Bachelor of Science

Minimum mean grade of C+ (Plus) at KCSE and a C+ in any two Science subjects relevant to the area of study OR 2 principals and a subsidiary pass at "A" level in Science subjects OR KNEC Diploma in Science / Applied Sciences or its equivalent from recognized institution.

5.5.14 Bachelor of Science in Microbiology

Minimum mean grade of C+ (Plus) at KCSE or its equivalent and at least a B- in Biology/Biological Sciences, C+ in Chemistry and C+ in Mathematics OR 2 Principal passes, one must be in Biology and subsidiary in Mathematics with C in Physics at "O" Level OR KNEC Diploma in Sciences / Applied Sciences or its equivalent from a recognized institution.

5.5.15 Bachelor of Science in Biochemistry

Minimum mean grade of C+ (Plus) at KCSE with a B- in Chemistry or Physical Sciences, Biology or Biological Sciences C+, Mathematics C+, and C in Physics or Geography OR "A" level with 2 Principal passes in Chemistry & Biology, Subsidiary in Mathematics with C Plain in Physics at "O" Level OR KNEC Diploma in Sciences / Applied Sciences or its equivalent from a recognized institution.

5.5.16 Bachelor of Science with Education

Minimum mean grade of C+ (Plus) at KCSE and a C+ in any two Science subjects relevant to the area of study OR 2 principal and subsidiary pass at "A" level in Science subjects OR KNEC Diploma in Science /Applied Sciences or its equivalent from a recognized institution.

5.5.17 Bachelor of Science in Actuarial Science
Minimum mean grade of C+ (Plus) at KCSE with a B in Maths OR Diploma in Actuarial Science or Applied Statistics from a recognized institution.

5.5.18 Bachelor of Science in Information Sciences
Minimum mean grade of C+ (Plus) at KCSE with a C (Plain) in Maths and English/Kiswahili OR Diploma in Information Science or its equivalent from a recognized Institution.

5.5.19 Diploma in Information Technology
Minimum mean grade of C- (Minus) at KCSE with D+ in mathematics OR Certificate in I.T. from a recognized institution.

5.5.20 Certificate in Information Technology
Mean grade of D + (Plus) at KCSE with D+ in Mathematics/Computer Studies.